



OFFENSE	DEMERITS
1. Unexcused absences_____	2
2. Lateness_____	1
3. Smoking in unauthorized area_____	1
4. leaving school early without advanced notice_____	2
5. Theft of property from school or other students_____	Immediate Discharge
6. Intentionally misusing or damaging school property_____	2
7. Stretching breaks or otherwise wasting time_____	1
8. Creating or contributing to unsanitary conditions by poor housekeeping_____	3
9. Threatening or intimidating other students or supervisors_____	3
10. Eating at stations_____	1
11. Use of another student's equipment without permission_____	2
12. Fighting or attempting to provoke a fight on school premises_____	3
13. Failure to follow specified job instructions_____	3
14. Entering school under the influence of or use of alcoholic beverages or drugs on school premises_____	Immediate Discharge
15. Failure to wear specified uniforms_____	2
16. Use of abusive or profane language toward students, instructors or clients_____	3
17. Causing disharmony by complaining or speaking in a negative manner about another student except to an instructor during private counseling_____	3

- 3 Demerits will result in a written warning
- 5 Demerits will result in a one day suspension
- 8 Demerits will result in a two day suspension
- 10 Demerits will result in a three day suspension

After the accumulation of ten demerits (3 day suspension), the student will be placed on probation for a period of no less than four weeks. If four demerits are accumulated during the probationary period, the student will be subject to immediate discharge. The above probationary period also applies to students who have been suspended for a total of three days during any six-month period of time.

I, hereby certify that I have received a copy of the rules and regulations, demerit system and probation regulations.

Student _____ Date _____